

PROCESS FOR WRITING PARAGRAPHS FROM PROMPTS

1. **ANALYZE THE PROMPT.**

What are you specifically being asked to do? Mark the prompt.

2. **PLUG IN YOUR MAIN ANSWERS TO THE PROMPT.**

Use color-coding. See **black** ellipses (...):

OS

D#1

Ex: ...

D#2

Ex: ...

D#3

Ex: ...

CS ...

3. **BRAINSTORM ALL THAT YOU CAN THINK OF ABOUT THAT TOPIC**

(see **red** ellipses on above outline)

4. **ORGANIZE THE BRAINSTORMING BUBBLES IN CLEAR ORDER (OUTLINE)**

Gather any sources you need to fully support your points

Plug them into your outline along with their references

5. **CREATE SENTENCES IN OUTLINE FORM**, including details and citations

6. **WRITE THE DRAFT.**

Copying the sentences into paragraph form instead of outline form.

7. **LET IT GO COLD!** Walk away from it for a while.

8. **READ IT ALOUD** and mark any revisions you feel it needs in order to be accurate to what you meant to say

9. **GET FEEDBACK** by letting someone else (preferably more than one) read and comment.

10. **INCORPORATE ALL MARKED REVISIONS** and **REPRINT NEW COPY**

11. **REVISE AGAIN FOR POLISH AND FORMATTING. REPRINT AND SUBMIT/PUBLISH**